

MLML New Access Key Request Form

For current MLML people needing additional access/keys
Submit completed form to Gary Adams, Facilities Supervisor

DATE	
NAME	
EMAIL	

STATUS (check one):

Student		Staff – SJSU Research Foundation		Research Affiliate	
Faculty		Staff – Tower Foundation		MLML Adjunct Faculty	
Staff - SJSU		Research Faculty/Consortium Faculty		*Volunteer/Visiting Researcher	

incl interns, non-MLML colleagues

PROJECT INFORMATION:

JOB TITLE/PROJECT/PROGRAM			
DUTIES, <i>Job Description</i>			
LOCATION/S, Bldg,/ Office #			
DURATION	Start Date:	End Date:	

KEY/ACCESS REQUESTED "X" SPACE/ROOM MANGER SIGNATURE/E-Signature

Main Bldg Space/s		Kathleen Donahue	
Main Building After Hours		Jocelyn Douglas	
Library After Hours		Katie Lage	
Aquarium Room		Luke Gardner	
Shore Lab Gate		Ivano Aiello	
Center for Aquaculture		Ivano Aiello	
Marine Ops		Brian Ackerman	
Dive Ops		Diana Steller	
Norte		Kathleen Donahue	

Other Room #/Bldg. "X" SUPERVISOR NAME SIGNATURE/E-Signature

SUPERVISOR NAME

SIGNATURE/E-Signature

DATE

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Report lost or stolen keys immediately to Gary Adams: gadams@mlml.calstate.edu

FOR ADMIN USE ONLY

Keycard Number	
Date Card Expires	
Date Issued	